

**PURCHASE OF
UNIFORM ITEMS AND STICHING SERVICES
BY RAPID RESPONSE FORCE OF ICT POLICE FOR THE
FINANCIAL YEAR 2018-19
UNDER TENDER NO. 2 of 2018-19**

TENDER DOCUMENTS

Method: ***Single-Stage Two-Envelop***
Bids submission deadline: May 8th, 2019 11:00am
Submit bids to: General Branch, RRF Complex, H-11 Islamabad, opposite Police
Lines, HQ Islamabad (Tel No. 051-9259014 ext. 135)



INVITATION TO BID

Rapid Response Force of ICT Police (RRF-ICTP) invites sealed bids on "**Single-Stage Two-Envelop**" method from GST and Income Tax Registered firms for procurement of uniform items and stitching services during current FY 2018-19

1. The firm/company should be on the Active Tax Payer List (ATL) of FBR to be eligible to participate
2. Interested parties can obtain bidding documents for each category including instructions/ terms and conditions from **General Branch, RRF Complex, H-11/2 Islamabad** by-hand on working days during office hours.
3. The bids and samples (where specifically mentioned), prepared in accordance with instructions in the bidding document, must be delivered to **General Branch, RRF Complex, H-11/2 Islamabad** "latest by May 8th, 2019, 11:00 am
4. **NO BIDS WILL BE ACCEPTED AFTER THE CLOSING TIME.**
5. Bids will be opened on the same day half hour after the closing time at Conference Room, CPO, H-11 Islamabad. This advertisement is also available on PPRA's website at www.ppra.org.pk as well as ICT Police's website: islamabadpolice.gov.pk



ASSISTANT INSPECTOR GENERAL OF POLICE (GENERAL)
Central Police Office, Islamabad

Contents

TERMS AND CONDITIONS	4
SPECIAL CONDITIONS.....	5
CHECK LIST	6
TECHNICAL SPECIFICATIONS.....	7
FORM-I - BID /QUOTATION	11
FORM-II DECLARATION FORM	12

TERMS AND CONDITIONS

1. The Terms & Conditions are as under:

No tender will be considered if: -

- a. Received without required documentation or found incomplete;
- b. Received later than the date and time fixed for Tender submission;
- c. The Tender is unsigned/ unstamped;
- d. The Tender is signed/stamped by the unauthorized agent of the Firm/company;
- e. The Tender is from a firm which is black listed or in litigation of some sort with any Public-Sector Organization;
- f. The Tender is received by telephone/telex/fax/telegram;
- g. Tenders received without earnest money;
- h. In contradiction with the specification given by the RRF-ICTP;

2. Suppliers, who are on Active Taxpayers List (ATL) of FBR, both GST and Income Tax are eligible to apply.
3. Bidders will have to produce the proof of being a Tax Filer with FBR.
4. Income tax as applicable and announced by the Govt. of Pakistan will be deducted at source.
5. The payment will be made on successful completion of all items and job within 30 days for the item accepted by RRF-ICTP.
6. Earnest money in favor of DDO-RRF (2% of total bid worth) of successful bidder will remain in custody of this office until the complete supply of the material; and released with a written request on firm/company letterhead.
7. The rates must be quoted as per pattern given below and inclusive of all applicable taxes; if tax is not mention in the bid, the prices will be considered inclusive of all applicable taxes.
8. Prices should be valid for One Year.
9. Any attempt by a bidder to influence in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of its bid;
10. RRF-ICTP reserves the right to accept or reject any or all tenders at any time as per PPRA Rules.
11. No advance payment will be permissible
12. All firms/companies are strongly advised that before submitting their bid, please make the market surveys, analyze their capability and capacity to make all the required deliverables and within the timeline. Any excuses or explanation, whatsoever, will not be considered once the work Order is made. Any excuses for delay of supplies or non-availability of supplies will not be considered and the earnest money will be confiscated, a ban will be imposed for further business.

SPECIAL CONDITIONS

13. Quotation should be strictly as per the format. No changes should be made in the pattern (No Deletion or Addition of column/rows).
14. The rates should be enclosed in a separate envelope clearly marked "Financial Proposal"
15. The supply of items shall be provided to RRF-ICTP on requirement basis (as and when required). RRF-ICTP will issue work order for the required items and the delivery MUST be made within 30-90 days' time (case-to-case basis) of the Work Order. Payment will be made as per actual quantity provided & accepted
16. The earnest money will be released upon completion of all deliveries and warranties as required by RRF-ICTP.
17. The Work Order will be given on item-wise basis to lowest evaluated bidder whose samples are approved/matches with RRF-ICTP's technical specifications.
18. In case the successful bidder fails to supply the items within given time, a penalty of 2.0% of the total will be imposed after passage of each 15 days after delivery deadline. If the bidder still fails to supply the delivery beyond the extended days; purchase order would stand cancelled; earnest money will be confiscated AND/OR RRF-ICTP may impose penalty and/or ban on the firm and RRF-ICTP may place the order to the next lowest evaluated bidder.
19. Any defective/sub-standard item(s) will be replaced by the bidder, free of cost, within one-week time. In case of failure to supply the specific item, RRF-ICTP will request other supplier to provide the item and the cost of that item will be deducted from the bidder's earnest money i.e., the firm will be responsible to compensate for RRF-ICTP losses AND Purchase order would stand cancelled AND/OR earnest money will be confiscated AND/OR RRF-ICTP may impose penalty and/or ban on the firm.
20. Samples are mandatory where demanded and bid without samples will be considered non-responsive. Quotation for other than the demanded item(s) will not be considered.
21. The sample provided by the bidder shall be compared/judged by Technical Evaluation Committee
22. In case of lab testing, the charges, whatsoever, shall be paid by the participating firm.
23. The firms shall make delivery of items at RRF complex at their own cost.

Check List (To be filled by Applicants)

This page must be placed on Top of the complete bidding document

Prepare & Submit the Bid in this Order

Detail	Yes ✓	No ☒
ALL Pages are signed and Stamped		
This Check-List on Top		
Draft of Earnest Money		
Two envelopes each marked as Financial proposal (<i>with blue marker</i>) Technical proposal (<i>with black marker</i>) [specify quality, brand, delivery time estimates etc. in the proposal]		
Form II - Declaration Form		
Proof of Registration – GST		
Proof of Registration – Income Tax		
Latest Print out of FBR ATL (GST)		
Latest Print out of FBR ATL (Income Tax)		
Experience certificates (minimum 5 years)		
List of samples provided		

Technical Specifications

Items	Upper, Trouser, Inner shirt	
Specification	<p><u>Upper and Trouser:</u> <i>Jet Black</i></p> <p>Rib straps fabric Cotton 70% ± 5 % Polyester 30% ± 5 % GSM 245 ± 5</p> <p><u>Inner shirt:</u> <i>Jet Black</i></p> <p>Interlock hosiery fabric in summer with Cotton 70% ± 5 % Polyester 30% ± 5 % Fleece fabric in winter with Cotton 70% ± 5 % Polyester 30% ± 5 %</p>	
Pattern	<u>Upper:</u>	4 x box pockets at front side with coat notched collar
	<u>Trouser:</u>	Six pockets commando style trouser
	<u>Inner shirt:</u>	Round neck half sleeves in summer with CTF monogram Round neck full sleeves in winter with CTF monogram



Items	Upper, Trouser, Inner shirt , Hijab
Specification	<p><u>Upper and Trouser:</u> <i>Jet Black</i></p> <p>Rib straps Fabric Cotton 70% ± 5 % Polyester 30% ± 5 % GSM 245 ± 5</p> <p><u>Inner shirt:</u> <i>Jet Black</i></p> <p>Interlock hosiery fabric in summer with Cotton 70% ± 5 % Polyester 30% ± 5 % Fleece fabric in winter with Cotton 70% ± 5 % Polyester 30% ± 5 %</p> <p><u>Hijab:</u> <i>Cherry Maroon</i></p> <p>Georgette fabric</p>
Pattern	<p><u>Upper:</u> 4 x box pockets at front side with coat notched collar</p> <p><u>Trouser:</u> Six pockets commando style trouser</p> <p><u>Inner shirt:</u> Round neck half sleeves in summer with CTF monogram Round neck full sleeves in winter with CTF monogram</p> <p><u>Hijab:</u> 2m x 1m cloth piece</p>



Items	Tactical Shoe
Specification	<p>Camel(Desert)/ Beige colour Leather Split Suede Leather with 2.0-2.2 mm Thickness YKK® Vislon Original Zipper or same quality zipper Waterproof Heat resistance/Anti-flash Anti-skid Electrical Shock proof Thermoplastic Stiffener</p>
Pattern	<p>Long shoe with zips on ankle inner side Double layered sole 10 eyelet design on each side Back Strap Loop for Laces Foam Padded 2 X Rows stitching Nylon Round laces</p>



Items	1. Beret (For Ceremonial purpose)
Specification	<i>Cherry Maroon</i> Suitable fabric of Good Quality
Pattern	Standard Beret with Black Border



Form-I - Bid /Quotation

SN	ITEMS	QTY.	UNIT	UNIT PRICE	GST	TOTAL COST
1	Boot Long (Brown)	663	Pairs			
2	Baret Cap with Badge (Mahroon)	700	Nos			
3	Cloth Zeen Black	6700	Mtrs			
4	Inner shirt black (CTF)	663	Nos			
5	Stitching Uniform Black CTF	1350	Pairs			

FORM-II DECLARATION FORM

(THIS FORM IS TO BE PROVIDED WITH THE BID)

All the terms & conditions have been carefully read and understood and are hereby unconditionally accepted and it is declared that:

I understand that by inserting any condition in my bid consciously or unconsciously will AUTOMATICALLY disqualify me from the bidding process.

All the information furnished by me/us here-in is correct to the best of my/our knowledge and belief.

I/we have no objection if enquiries are made about the work listed by me/us in the accompanying sheets /annexure.

I / We agree that the decision of committee(s) in selection will be final and binding to me / us.

I/We have read the instructions appended to the proforma and I/we understand that if any false information in the documents is noticed at a later stage the committee is at liberty to act in a manner it feels deemed fit, which may include Penalty ANR/OR Confiscation of Earnest Money AND/OR Blacklisting for future tendering with RRF-ICTP.

TENDER NO.	2-RRF-ICTP
NAME OF FIRM/ COMPANY	
NAME OF OWNER/AUTHORIZED	
OFFICE ADDRESS	
GST NO.	
NTN NO.	
TELEPHONE NO.	
E-MAIL	
SIGNATURE & STAMP (Authorized Representative)	